**COMMISSIONER PRESENT**: Chairman Fred Neal, Jr, Commissioner Walter Tillery, Commissioner Laura Bryan, and Commissioner Sharon Wegner

**OTHER COMMISSIONER PRESENT:** Chairman Daniels

1. The meeting was called to order at 10:03 a.m.
2. **Roll Call:** A quorum was confirmed
3. **Consideration: Minutes November 5, 2020**

Commissioner Wegner moved and Commissioner Tillery seconded to approve the minutes of the November 5, 2020 meeting. Motion was adopted unanimously.

1. **Consideration: RTA Board 2021 Meeting Schedule**
2. **Consideration: Committee Chairman’s Report**

Commissioner Neal stated that the groundbreaking for the ADA St. Charles Streetcar Project was going to take place.

Commissioner Neal stated that a lot of great things were going to take place in 2021 such as the New Links Project.

1. **Regional Planning Commission – New Links Update**

Samuel Buckley stated that at the last Operations and Administration Meeting he gave a detailed breakdown on key elements of the propose network plan that was being brought to the public and stakeholders. Mr. Buckley stated that public comment will close at the end of year and they will present the Board with the report at the February Operations Meeting.

1. **Consideration: RTA’s Chief Executive Officer’s Report**

Alex Wiggins reported that he was going to join some of his colleagues on a National Call for additional CARES Act Funding and he was very optimistic about the timing of this call the industry as a whole was in dire straits and definitely needs additional funding to continue to operate in 20201 and the RTA was on stable footing until 2021.

Mr. Wiggins reported that staff was stepping up the vigilance to double down on the cleaning of the fleet and disinfect the vehicles during midday.

Mr. Wiggins reported that Thomas String has accepted the position as Deputy CEO. The Committee welcome Thomas String on his appointment.

1. **Consideration: Chief Operations Officer’s Report**

Thomas Stringer gave the Monthly Status Report presenting information on ridership and on-time performance. There was a slightly dip in ridership for the month of October due to Hurricane Zeta. He reported that On-time performance; bus 63%, streetcar 70% and paratransit 93% and during the month of October, RTA placed over 439 extra service trippers on the system to support ridership and social distancing.

1. **Consideration: Ferry Operations Update**

Jose Ruiz reported that the RTA1 completed 5-year drydock and internal structural examination and will require around two weeks to prepare RTA1 for USCG inspection prior to carrying passengers.

Jose Ruiz reported that the RTA2 was the Primary service vessel and the Armiger was the back-up vessel and on the Lower Algiers/Chalmette service the Thomas Jefferson was the primary service vessel and the Levy was the back-up vessel.

Jose Ruiz reported that RTA1 completed 5-year drydock and internal structural examination and will require two-week to prepare RTA1 for USCG inspection prior to carrying passengers.

1. **Infrastructure and Planning Report**

Lona Hankins gave the following report on active capital projects:

Shelter Program: The RTA is at the end of the shelter program and one remaining in the construction progress located at N. Carrollton and Orleans Avenue and there are 7 shelters that are put on hold and five of those shelters are associated with the Hard Rock and 2 associated with the Canal Ferry Project.

Canal Street Ferry Project: Demolition has started on the hammerhead and the pedestrian bridge.

AC in the IT Server Room: Infrastructure supplied the Procurement Department with specifications, the scope of work and estimate and the competitive bid was advertised, and low bidder was awarded the contract and the installation was scheduled for November 20 & 21, 2020.

Canal Street Riverfront Streetcar: Some poles need to be painted and to replace a section of the track and the bid opening for this project was scheduled for December 5, 2020.

Canal Street Facility Sewer Line: Bids were advertised to repair the broken sewer line, but no one submitted bids and staff was going to work with procurement to re-bid this project.

SIS Building: Only one bid was received for the recoat for the flooring in the SIS Building and the bid was over budget.

ENO Exterior Envelope Repair: Not out for bid due to the budget of this project.

Algiers Ferry Terminal: Waiting on the analysis on to replace or repair the terminal.

Napoleon Facility: Staff will work to stabilize the building and the FEMA consultant was reviewing this project.

Carrollton Double Crossover: There is an ADA station stop design and the RTA staff was reviewing the best option for implementation.

1. **Consideration: Security Report**

Robert Hickman reported that for the month of November they were 2 arrest and handled 57 calls for service and issued 10 citations.

1. **Consideration: New Business**

None

1. **Consideration: Audience Questions & Comments**

**PLEASE NOTE: Persons wishing to submit public comments must either enter their full name in the chat sections of the Zoom meeting to provide comments during the meeting or email your comments to** [**Marcomm@rtaforward.org**](mailto:Marcomm@rtaforward.org) **to have your comments read aloud at the meeting.**

Jim Goodwin stated that the City did its part and repaired the light that were out at the Algiers Ferry Terminal and he wanted to thank Terry Wright for expediting getting the GoMobile application update with the new ferry schedule.

In response to Jim Goodwin, that Alex Wiggins stated that the overhead catenary needs to be rebuild for the streetcar line once the Hard Rock is completed.

Valerie Jefferson congratulated Thomas String on his new position and the Union was willing to help with the on-time scheduling and she thank Robert Hickman for keeping the operators safe but the operators need more help with safety.

1. **Consideration: Adjournment**

Commissioner Wegner moved and Commissioner Bryan seconded to adjourn the Operations and Administration Meeting of December 3, 2020. The motion was approved unanimously.